

**KEY EMPLOYEE RÉSUMÉ**

NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_  
HOME ADDRESS: \_\_\_\_\_  
(Street, City, State, Zip Code)

**PERSONAL DATA** Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Marital Status: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

**EDUCATION** Did you graduate high school? YES \_\_\_\_\_ NO \_\_\_\_\_  
College: \_\_\_\_\_ to \_\_\_\_\_ Name of School: \_\_\_\_\_  
Courses Studied: \_\_\_\_\_  
Special education relating to current business activity or employment: \_\_\_\_\_

**BUSINESS & PROFESSIONAL EXPERIENCE** (Indicate: Firm Name, Length of Time Employed, Occupation/Position, Reason for Leaving and, if construction related, Largest Project you were Involved in)

NO. OF YEARS WITH CURRENT EMPLOYER: \_\_\_\_\_ NO. OF YEARS IN THIS INDUSTRY: \_\_\_\_\_

**Employment History: (Beginning with current job.)**

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ Company \_\_\_\_\_  
Position: \_\_\_\_\_

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ Company \_\_\_\_\_  
Position: \_\_\_\_\_

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ Company \_\_\_\_\_  
Position: \_\_\_\_\_

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ Company \_\_\_\_\_  
Position: \_\_\_\_\_

**OTHER COMMENTS**

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